

Dow High Music Booster Meeting
November 11, 2025
6:00 pm-Dow High Orchestra Room

Members Present: Marica Wiseman, Christy English, Mark Stachowiak, Linda Stachowiak, Sherry Swier, Toko Togashi, Byron Bills, Shylah Reynolds, Arely Celis, Angela Kalcec, Katie, Erickson, Heather Miller, Lizhu Lin (Lisa), Jenny Lowe, Amanda Thoms, Stephen DeRees

Mission Statement:

The Dow High School Music Booster Club supports the quality of music education at Dow High School by providing both human and financial resources beyond those supported by Midland Public Schools. The Booster club volunteers time and talent to help host music events and raise necessary funds to acquire music equipment and supplies, and provide scholarship funding for students to participate in musical development.

Agenda Item	Special Notes or Information
Call to Order and Welcome: Marcia Wiseman	<ul style="list-style-type: none"> ☑ Meeting called to order at 6:03 pm ☑ Welcome to the meeting by Marica and introductions of all present listed above. ☑ Marcia read the Mission Statement.
Review and Approve October 2025 meeting minutes: Linda Stachowiak	<p>Motion to approve October meeting minutes By Christy English Second Heather Miller Motion passes</p>
Review and Approve November 2024 Treasurer's Report: Mark Stachowiak	<p>Motion to approve the November Treasurer's Report By Heather Miller Second Angela Kalcec Motion Passes</p> <ul style="list-style-type: none"> ● Budget/Expenditures Update <ul style="list-style-type: none"> ○ Showcase revenue \$7 ○ Sponsorships \$13,000+ surpassing budget ● Financial Audit Report -Final notes <ul style="list-style-type: none"> ○ Final report submitted by Anirban Ghose- Read by Mark S. See below ○ Connie Sit will do the financial review next year as Anirban will be graduating :)
Business Reports	<ul style="list-style-type: none"> ● Uniform/Photo Update – Deb Mead /Shylah <ul style="list-style-type: none"> ○ Working on pictures. 180 students to go! ○ Completing an inventory on uniforms right now. Working to complete a plan to complete an inventory of uniforms as they are returned. ○ Looking at a custom uniform for an incoming student for next year. Shylah will follow up on getting the student fitted SOON- need a 6 month lead.

	<p>Mr. DeRees will reach out to the uniform rep to arrange a time to talk about custom uniform and potential other needs.</p> <ul style="list-style-type: none"> ● Spirit Wear Update – Toko Togashi <ul style="list-style-type: none"> ○ Marica sold ponchos and umbrellas at a previous football game ○ 19 ponchos & 17 umbrellas remain along with decals ○ Will do a pop up store at December concerts at the MCFTA with the hopes of having a student help run the table so Toko can see the concert ○ Thought of maybe doing a pop up table Dec. 10th at Central Auditorium for Jefferson Band Concert ○ April or May Spirit store taking over by Jamie ● RenFair – Jenny Lowe <ul style="list-style-type: none"> ○ Auditions are all set. Jenny will need a list of sponsorships for the program and contacts for comp tickets. Christy will get this to her as sponsorships close this Friday. ○ Dec. 2nd tickets go on sale ○ Marching band will finish the show ● Fruit Sale – Angela Kalcec & Heather Miller <ul style="list-style-type: none"> ○ Kick off Nov 21st in all the classrooms ○ There is an add for the fruit sale that Heather will email to directors for the winter programs ○ Trying Google with domain dowhighmusic ○ Heather will send out an email to the board to place orders so they can test and check data collection- run a trial before live ○ Still looking for a logistic coordinator for Fruit Sale ○ Will have a fruit sale table on winter concerts ○ Need a sign up genius for the Santa Parade <ul style="list-style-type: none"> ■ Volunteers to pass out Xmas cards and Candy for the fruit sale ● Jazz and More – Angela Kalcec <ul style="list-style-type: none"> ○ Nothing to report- still on track for May 1st on Saturday ● Sponsorship & Student Reps – Christy English <ul style="list-style-type: none"> ○ Close to \$13,800ish in sponsorships so exceeding our target ○ Heavy with donations from families ○ 7 logos we have right now for programs ○ Still time to try to get more businesses, before Thursday- Christy will share which businesses have already contributed ● Marching Band Showcase – Sarah Haskett - no report
<p>Director Reports</p>	<ul style="list-style-type: none"> ● Band - Steve DeRees <ul style="list-style-type: none"> ○ In process of concert band and still Marching Band due to playoffs. Friday's Game against Orchard Lake, St. Marys ○ If Dow High wins the next game will be at a neutral location Sat. Nov. 22nd at 1:00 which will interfere with the Santa Parade ○ Jazz 1 up and running, Jazz 2 starts tomorrow ○ Working on chair tests to determine band placement

	<ul style="list-style-type: none"> ○ Semester exam schedule is weird so Steve will put the schedule on an email communication as the exam time is 165 minutes-WAY too long to play the entire time ○ Dec. 3rd concert at Center for the Arts <ul style="list-style-type: none"> ■ One big combined concert band since Katie is still on leave ■ Split to green and gold band after the concert ● Choir - Adam Gardner-Northrup <ul style="list-style-type: none"> ○ Winter Concert Prep going well ○ Chamber Singers Concert - December 13. 7:00 @ Memorial Presbyterian ○ Combined Jefferson/Dow Concert - December 15 7:00 @ MCFTA ○ Record turnout for Mary Poppins auditions - 63 kids auditioned. Callbacks are Thursday. Cast List posted on Friday. ● Orchestra - Amanda Thoms <ul style="list-style-type: none"> ○ Amanda would like to redo how the photos are hanging in the hall. She is looking for someone to reorganize and find a better way to get more of the photos in the hall. We need to be aware of drilling lots of holes in the brick because if pictures need to be removed/rearranged we don't want to see a bunch of holes. MPS does have 1 district carpenter who will need to be involved if someone has a solution for arranging and hanging the photos. Amanda will reach out to JR to see if he has ideas. ○ The Grove Music Festival was a great success! Mia Bayardo, Sydney Ma, Kanushi Desai, and Tessa Swier performed. ○ The combined concert with Midland High and Central Michigan University was a success. ○ We are registered for MSBOA Band and Orchestra Festival! ○ We have started full orchestra rehearsals! It's great having everything moving for our winter concert. ○ Solo and Ensemble sign-ups are currently taking place and due Nov. 21 ○ Photos started today, and everything went well with that. ○ The orchestra's winter concert will be on Tuesday, December 2 at the Midland Center for the Arts. We'll start at 7:30PM. The concert will feature the newly commissioned piece that the boosters helped pay for last year.
Other Items and To Do Items?	<ul style="list-style-type: none"> ● Next meeting – Tues, Jan 13 – 6:00 PM ● The Executive Board will meet to review bylaws and suggest changes. Specifically the Board will be looking at voting language. The meeting will be at Marcia's house Wed. Nov. 19th at 6:00 pm
Adjourn: Marcia Wiseman	<p>Motion to adjourn the meeting by Katie Erickson Second Toko Togashi Motion passes. Meeting adjourned at 6:55 pm</p>

From: **Ghose, Anirban (A)** <AGhose@dow.com>

Date: Mon, Oct 20, 2025 at 1:30 PM

Subject: Financial Reconciliation Review for 2024-2025 DHMB Activity

To: President DHSMusic <dhsmusicpres@gmail.com>, Treasurer DHSMusic <dhsmusicreas@gmail.com>, Chant.Miller@gmail.com <Chant.Miller@gmail.com>

CC: Sit, Connie (C) <CSit@dow.com>, Ghose, Anirban (A) <AGhose@dow.com>

All,

I am writing to summarize the outcome of the DHMB financial review for the 2024-2025 activity. I am happy to cover this topic during the next booster meeting if you need me to. Regardless, I also wanted to document the review here in order to help with the details for the meeting minutes.

Mark, Jeff M., and I met on October 16, 2025, to review the financial records covering the Dow High Music Boosters activity for September 1, 2024 – August 31, 2025. I selected 15 line items (10 randomly and 5 manually) to review. The sample included 7 checks, 4 deposits, 3 records from Square/Strip nightly deposits, and 1 wire transfer. The selections were verified against a download of the bank statements and reviewed for proper support and approval. Overall, items were well organized and documented. It appears that the process is operating as designed with no critical issues that I see.

Based on the bylaws, as long as the expenditure is part of the approved budget, it is considered approved. Based on the 2024-2025 original Budget and Balance Sheet from September 2025 the total spending was below the approved budget.

The records were well organized and easy to follow, and I have no issues to report. Let me know if you have any questions or concerns.

Regards,
Anirban Ghose