

Dow High Music Booster Meeting

October 10, 2023

6:00 pm-Dow High Orchestra Room

Members Present: Matt Hansen, Linda Stachowiak, Clark Cummings, Sarah Hasket, Shauna Barbeau, Heather Miller, Cindy Stemple, Cindy Cummings, Kathy Rasette, Christy English, Angela Kelsic, Gwin Atkins, Amy Larry, Toko Togashi, Deb Mead, Jenny Lowe, Christine Hong, Sherry Swier, Amanda Thoms

	Agenda Item	Special Notes or Information																									
1	Call to Order and Welcome: Matt Hansen	➤ Meeting called to order at 6:06 pm																									
2	Review and Approve September 2023 meeting minutes: Linda Stachowiak	➤ Linda S. reviewed September 2023 meeting minutes. No changes or corrections needed. Angela made a motion to accept the minutes. Clark provided a second and the motion passed.																									
3	Review and Approve October 2023 Treasurer’s Report: Clark Cummings	<div>➤ We will need a motion to approve the October Treasurer’s Report. Cindy made a motion to pass the budget from September 1-30th Guin provided a second and the motion passed.</div> <div>September Balance Sheet (attached) Not a lot to report. The "misc" line, the major parts are the desert party (band) as well as a generous gift that was received last month. The major spending for the month was band instruments as well as honorariums for the folks that support the marching band.</div> <div>➤ Budget Update The budget is complete. Shauna made a motion to approve \$93,150 for 2023-2024 Music Booster budget. Cindy provided a second and the motion passed.</div> <div>➤ Financial Audit Update- the annual financial review is scheduled for next Wednesday the 18th. We will welcome Anirban Ghose to attend the November board meeting to summarize his report.</div>																									
4	Business Reports	<div>➤ Uniform Update – Kathy Rasette All Marching band uniforms and tuxedos have been distributed! Distribution went very smoothly thanks to the amazing volunteers we had at all events. THANK YOU.</div> <div>Uniform room spending 2023-2024</div> <table><tr><td>Ace Hardware</td><td>\$</td><td>10.59</td><td>8/7/23</td><td>Braces for uniform room hanging</td></tr><tr><td>Ace Hardware</td><td>\$</td><td>27.94</td><td>8/10/23</td><td>Rod for uniform room hanging</td></tr><tr><td>Amazon</td><td>\$</td><td>8.47</td><td>8/13/23</td><td>Name Tags</td></tr><tr><td>Joann Crafts</td><td>\$</td><td>45.76</td><td>9/3/23</td><td>Cummerbund Sizers</td></tr><tr><td>Alterations by Beth</td><td>\$</td><td>294.00</td><td>10/6/23</td><td>Alterations/mending for MB uniforms and tuxedos</td></tr></table> <div>Please consider visiting Alterations by Beth to support her business as she has been very supportive of the music programs through the work she has done on uniforms and tuxedos.</div> <div>Tuxedo Bag Proposal Over the past 3 years we have worked to make the uniform room vastly more sustainable. We have reduced waste by an estimated 90%. For example - we recycle all hangers from the dry cleaner and we ask them to not use paper or plastics coverings on the garments once washed. We use plastic hangers and take them to the cleaner instead of them using new</div>	Ace Hardware	\$	10.59	8/7/23	Braces for uniform room hanging	Ace Hardware	\$	27.94	8/10/23	Rod for uniform room hanging	Amazon	\$	8.47	8/13/23	Name Tags	Joann Crafts	\$	45.76	9/3/23	Cummerbund Sizers	Alterations by Beth	\$	294.00	10/6/23	Alterations/mending for MB uniforms and tuxedos
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<p>hangers for the garments each time. Roth cleaners also donated huge laundry bags to us to use for dry cleaning instead of loading dirty uniforms into industrial trash bags.</p> <p>We have one more area where we are not sustainable and we would like to address this. When we distribute tuxedos we use plastic bags to cover and protect them (which were donated by Ruth cleaners). We would like to ask the board for approximately \$2,000 for reusable garment bags for Tuxedos. They would be black to be distinctly different from the marching band bags.</p> <p>175 bags \$10 each \$1750 \$140 shipping \$1890 total</p> <p>The old bagging machine and bags will be donated to North Midland Family Center. Twice a year they do a homecoming/prom dress giveaway and they will use the machine and bags for this event.</p> <p>➤ Spirit Wear Update – Toko Togashi – Delivery for fall spirit wear order was completed and student pick up took place on September 20th. Beyond Measure Bulk foods Donated plastic bags for use in placing the various orders of spirit wear which were then distributed to students/families. THANK YOU to Beyond Measure Bulk Foods!</p> <p>November 15th is when MCs will be identified for Renfair and we'll decide then if there is enough turn around time to do a Renfair Tshirt.</p> <p>Online Spirit Wear store will be in November- haven't finalized the date yet.</p> <p>Saginaw Knitting Mills in Freeland is the vendor we are going to for next year. This is a correction from last month's minutes.</p> <p>➤ Capital Project Update – Shauna Barbeau – No update.</p> <p>➤ Marching Band Showcase – Sarah Haskett Program People will be helping folks use the QR code to get the program- printable programs are not available as Midland Daily News has not been able to format the digital version to print. Sarah Duley (Communication/Media Para-Professional) from MPS had the Marching Band Showcase information in the communiqué and may have a printable program available. Some conversation about needing printed copies for grandparents and how this in the past has led to folks beyond grandparents wanting a printable program. These papers ended up being left in the stands requiring clean up afterwards. We'll see how it goes this year and decide after the event if we need printed programs for next year. Also wondering about potentially design the programs in house instead of going to the Midland Daily News. Ticket Taker-Should we mark/stamp hands for those who pay? Decided this is not needed. We have previously used the honor system and haven't had a problem of people sneaking in without paying.</p> <p>➤ RenFair – Jenny Lowe- Amanda shared November audition dates: Nov 14 for MC and 16 & 17 for acts. Thursday will be the first announcement of these dates to students. Jan. 13th is Renfair.</p> <p>➤ Fruit Sale – Cindy Cummings First committee meeting next week Wed. 7:00 pm in the orchestra room Looking for someone to job shadow Heather Miller to learn Fruit Sale process. Fruit distribution is set for first weekend in Feb 1-3rd</p> <p>➤ Jazz and More – Angela Kalcec- updated provided by Guin Atkins Raising the price of tickets, trying to stay in the \$40-\$45 range... price TBD. Looking at a silent auction – donations will be needed. Looking for a full meal option, buffet style, which would include non-alcoholic beverages.</p>
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		<p>Some discussion of being mindful of asking too much from the same donors/families. Question asked if we invite beyond the families of the kids attending Jazz & More to possibly generate more donations and avoid donor burnout?</p> <p>Amanda gave some history on how the inception of Jazz and More was a fundraiser, but post COVID changed to more of a gig/performance experience.</p> <p>Matt suggested Angela & Guin propose their ideas next month of what they would like this event to look like- fundraising or performance opportunity or both? Further discussions to come.</p> <p>➤ Sponsorship – Christy English Made a few tweaks to the Sponsorship Form. Discussion Around:</p> <ul style="list-style-type: none"> • Maestro Level- still free tickets to events listed- basically this level would stay the same • Director Level free tickets would change to 4 free tickets to RenFair but take out free tickets to Jazz and More. Last year there was concern about loss in fundraising dollars for Jazz & More Event due to the free tickets given at the various sponsorship levels. • Take out logos to say “company name” for each level versus company logo • Added option to sponsor anonymously. • Biggest change is around payment method. Added square link to pay by credit card. • Suggestion to add a line for the payment option of credit card to include writing in how much is being donated (amount) by credit card. • Suggestion to add “where” to return the form stated at the top of the page- with official booster email for those who wish to scan or send a picture of the form via email. • Sponsorship Level: change line to a check box with levels from previous page. • Fundraising Goal in letter to send to sponsors previously stated “that we are looking to raise \$50,000...” Should we take out the amount of money we are looking to raise in the letter? Discussion around this. Decided to leave off money amount and list out what our fundraising efforts are going towards. Amanda will look over the list Christy has of the various projects, trips, instruments, music purchases, etc. that we can list as to what sponsorships supports. • Final version of the form to come out soon as we are looking for a due date of November 8th for sponsorships.
5	Director Reports	<p>➤ Band - Steve DeRees – No Report</p> <p>➤ Choir - Adam Gardner-Northrup- read by Jenny Lowe</p> <ul style="list-style-type: none"> • Cabaret was a huge success, 395 attendees. The kids sang beautifully. • Already preparing the RenFair choir acts • Next concert is Winter Concert on December 6th at 7:30 <p>Linda Stachowiak spoke with Erin Lauderbauch about supporting Adam in writing grants for choir robes. Erin and Adam have both been traveling so more to come.</p> <p>➤ Orchestra - Amanda Thoms</p> <ul style="list-style-type: none"> • Our first orchestra concert of the year was a success! • We are currently completing sign-ups for Symphony Orchestra winds, brass, and percussion. Students have signed up, and now I am getting ready to audition students for flute, clarinet, and trumpet. • Full symphony orchestra will start at the end of the month. • All-State auditions are October 21 and 22. • The Grove Music Festival will take place on October 27. I have not received the invoice yet, but I will get that to the treasurer as soon as I can. • RenFair Emcee Auditions will be on November 14. RenFair Act auditions will be on

		<p>November 16 and 17.</p> <ul style="list-style-type: none"> • Composite photos with Lee Schaffert will be on November 14 and 15. (November 16 is not advertised, but will be available for absent students.) • I am meeting with JR Bornemann and Matt Thomas (from MCTV) later this month to discuss cameras at Central. • The next orchestra concert will be December 12 at 7:30PM.
6	Other Items and To Do Items?	<p>Shauna started a discussion around previous efforts from last year about how to best engage incoming Freshman families into Boosters. Previously, booster board members spoke at 8th grade music events and concerts to invite them into Music Boosters. We paused this last spring as there were thoughts about Freshman parents/guardians feeling overwhelmed with thinking about high school involvement before even entering HS. The group decided to try to engage more freshman music families in FALL of the freshman year. So far this year we did an outreach to Freshman Marching Band families at the end of band camp with a parent meeting followed by the Marching Band Performing and the dessert party. What other ways can we reach out to families to engage them in Music Boosters?</p> <p>Cindy Cummings will take the lead on adding a blurb into Jefferson Middle School Music and More program to congratulate music students, share fruit sale info, and invite parents to music boosters for next year.</p> <p>An idea to have a Booster Banner at Renfair? Shauna will follow up with Jenny about what Boosters at Renfair could look like.</p> <p>➤ Next meeting – Tues, Nov 14 – 6:00 PM</p>
7	Adjourn: Matt Hansen	<p>➤ Cindy made a motion to adjourn.</p> <p>➤ Guin provided a second and the motion passed.</p> <p>➤ The meeting adjourned at 7:31 pm</p>